

CK SCHOOL OPEN HOUSE

Last Monday in August from 7:30 am - 10:45 am

“We believe that the mission of Christ King School is to be a witness of Christ as we educate our children to recognize, accept and respect Jesus in ourselves and others.”

Grades K5-8

Welcome! We look forward to seeing you on Monday. Please plan to bring your child/ren to school with you and take them home after you have finished registration. Below is a list of things that you can expect at the Open House. Please arrive anytime between 7:30-10 a.m., but leave yourself enough time to do the following:

- Take your child to meet his or her teacher and tour the classroom and school.
- Drop off all forms in the North Hall, including the Purchase & Payment form.
- Become familiar with numerous school programs.
- Sign up to volunteer for classroom or school activities.
- Renew friendships from last year and meet new families.

Purchases

- Assignment notebooks (Grades 2-8)
- Computer headsets for class (Returning students should have them from last year.)
- The New American Bible (Grades 4-8; returning students should have one from last year.)
- Spanish dictionary (Grades 4 - 8; returning students should have one from last year.)

Payments

- **Fundraising Buy-Out** - This \$150.00 check is for the magazine and gift wrap sale. You can either accept the buyout and your check will be deposited, or your check will be held until a \$100.00 profit is reached and then your check will be returned to you.
- **Kindergarten Fee** - This \$50.00 fee covers all the extras that teachers purchase during the year for various projects.

Four Year Old Kindergarten

Four year old Kindergarten families will report to the Open House at different times.

Morning students, please plan to arrive and depart between 7:30 – 9:00 a.m.

Afternoon students, please plan to arrive and depart between 9:30 – 10:45 a.m.

Parents are asked to keep their child with them during this time. Please plan to visit in the classroom as well as drop off all forms and payments in the North Hall.



CHRIST KING SCHOOL

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2646 N. SWAN BLVD. WAUWATOSA, WI 53226 PHONE 414.258.4160 WEBSITE CHRISTKINGSCHOOL.ORG

CLASSROOM REGISTRATION



Please print: complete **one** registration for each student in your family.

Homeroom: _____

Full Baptismal Name: _____
Last First Middle

Nickname, if applicable _____

Address _____
Street City Zip

Home Phone _____ Birth date _____

E-mail Address _____

Print name of person/s to whom to address correspondence.

Signatures of parent/s (used to verify signatures during the year.)

_____ Father Mother

Homeroom: _____

Full Baptismal Name: _____
Last First Middle

Nickname, if applicable _____

Address _____
Street City Zip

Home Phone _____ Birth date _____

E-mail Address _____

Print name of person/s to whom to address correspondence.

Signatures of parent/s (used to verify signatures during the year.)

_____ Father Mother



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STUDENTS' HEALTH RECORDS



Family Name _____

Please complete one section for each of your children attending Christ King School. Indicate none if your child/ren has/have no health problems. Because we do not have a Wauwatosa nurse assigned to our school, any health concerns need to be addressed through the home.

Under health concerns, indicate conditions such as allergies, asthma, diabetes, emotional problems, heart concerns, scoliosis, or seizure disorders. Also indicate if an inhaler or epi pen is required.

Under vision, indicate if glasses are to be worn at all times or just for classroom work.

Under hearing, indicate if a hearing aid is worn or if special seating is required.

Name _____ Grade _____

Health concern _____

Vision _____

Hearing _____

Name _____ Grade _____

Health concern _____

Vision _____

Hearing _____

Name _____ Grade _____

Health concern _____

Vision _____

Hearing _____

Name _____ Grade _____

Health concern _____

Vision _____

Hearing _____

Name _____ Grade _____

Health concern _____

Vision _____

Hearing _____



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ACKNOWLEDGEMENT OF RECEIPT OF PARENT-STUDENT HANDBOOK

Family Name _____

This verifies that our family has reviewed the Christ King Parent-Student Handbook for the school year _____ available entirely on line under the ABC icon on the Christ King website. We are committed to the reading and discussion of the handbook with our child/ren and will support and carry out the policies and procedures contained therein.

Name of Parent/Guardian (Please Print)

Parent's/Guardian's Signature

Date

Name of Parent/Guardian (Please Print)

Parent's/Guardian's Signature

Date



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NETWORK RESPONSIBILITY

Family name _____

**Archdiocese of Milwaukee
Network Responsibility Agreement for Students at Christ King School**

Internet Rules:

Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply.

The network is provided for students to conduct research and communicate with others. Independent access to network services is provided to students who agree to act in a considerate and responsible manner. Parents' permission is required for minors. Access is a privilege, not a right. Access requires responsibility.

Individual users of the school computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with the school/parish standards and will honor the agreements they have signed.

Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and insure that users are using the system responsibly. Users should not expect that files stored on school servers will always be private.

During school time, teachers of elementary and middle school students will guide the students toward appropriate materials. Outside of school, families bear responsibility for such guidance, as they must also exercise with information sources such as television, telephones, movies, radio and other media.

The following are not permitted:

- | | |
|--|---------------------------------------|
| • Sending or displaying offensive messages or pictures | • Using obscene language |
| • Harassing, insulting or attacking others | • Violating copyright laws |
| • Damaging computer systems or computer networks | • Using others' passwords |
| • Trespassing in others' folders, files or work | • Intentionally wasting resources |
| • Employing the network for commercial purposes | • Plagiarizing materials from the web |

Depending on the violation, one or more of the following sanctions may be invoked:

1. Loss of access to equipment
2. Lowering the grade
3. Contacting the parents
4. Additional disciplinary action
5. Notification to law enforcement agencies

Parent Signature	Parent name (Printed)	Date
Student one signature	Student two signature	Student three signature
Student four signature	Student five signature	Student six signature

PUBLICATION OF PHOTOGRAPHS AND WRITTEN MATERIAL

Family Name _____

According to Archdiocese Policy, photos of students may be used on Parish / School web sites under the following guidelines:

- Identified photographs of students may be published with written and dated permission from parents. Such photos would usually be for special reasons such as winning the Kohl Scholarship, contest winners or athletic achievements.
- No publication of students' addresses, phone numbers or other personal information is permitted.
- Group photos are permitted without permission as long as the caption identifies the activity or class, not the individual students in the photo. Archdiocese Policy 1112.1

PHOTOGRAPHS

There may be times that students' pictures are placed on the website. We may post group or individual photos without any identification. Please check the appropriate line:

My child may have his or her photograph on the web site with no identification.

I prefer that my child is not pictured on the web site at any time.

WRITTEN MATERIALS

Sometimes a child has written an article, prayer or poem in class that we would like to publish on our website. Please check the appropriate line:

My child's writing may appear on the web. Check all that may appear on the website.

First name Last name Grade

I prefer that my child's work is displayed in school only and no written compositions be published on the website.

LOCAL NEWSPAPER

Occasionally the "Wauwatosa Now" comes into school for various events, or we send articles to be published in the Schools Section of the newspaper.

Please check what MAY BE PUBLISHED without further approval from you:

Picture only Picture, first name only Picture, first & last name

Picture, grade only I wish nothing to be published

Parent Signature

Date

Parent Signature

Date



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RELEASE OF DIRECTORY DATA

Family Name: _____
Please Print Last Oldest Child's First

The Christ King School Directory is updated yearly. The directory consists of the following information:

Child/ren's Name	Home Address
Child/ren's Grade	Home Phone Number
Parent's/Guardian's Name	Other phone numbers (as requested)
E-mail Address	

Faculty, parish/school organizations, parents, and students use this information to contact school families. Wisconsin statute requires that we inform all those to be listed in the directory of the contents of the directory. If, for some reason, you object to any portion of this information being printed in the directory, please indicate the fact below, and the portion you wish eliminated.

_____ All the above mentioned data may be printed in the directory.

Information I wish deleted: _____

Information I wish added: _____

 Parent/Guardian Signature

 Date

The Home and School Association will distribute directories to all those who have paid their membership dues as soon as the directory is completed. Please see Form 8.



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HOME & SCHOOL ASSOCIATION MEMBERSHIP



The Christ King Home & School Association needs you! Your \$35.00 membership dues help to fund many programs and purchases that benefit the school and our children. The programs include Discovery Day, SCRIP, the Book Fair, and the Ice Cream Social, just to name a few. Every member also receives a copy of the School Directory, which should be available in mid-September.

To join the Home & School Association, please complete this form and pay the fee on the Purchase & Payment Form. Extra copies of the Directory may be ordered on that form as well.

Family Name _____

Oldest Child's Name _____

E-mail Address _____

Check the home room of your oldest child.

K4AM _____	1A _____	3A _____	5A _____	213 _____
K4PM _____	1B _____	3B _____	5B _____	216 _____
K5A _____	2A _____	4A _____	207 _____	218 _____
K5B _____	2B _____	4B _____	209 _____	219 _____



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MANDATORY VOLUNTEER TRAINING



All staff, coaches, scout leaders (except Boy Scout Leaders) and all volunteers who work with children on a regular basis are required by the Archdiocese of Milwaukee to attend a three hour training session entitled Safeguarding All of God's Family. This training is **MANDATORY** if you plan to volunteer in the health room, lunchroom, library, playground, chaperone a field trip or work in the classroom.

What is the program?

The Archdiocese's goal of the Safeguarding All of God's Family program is to protect our children and all of our family from sexual abuse and related dangers. Many of the components of Safeguarding All of God's Family employ the VIRTUS program developed by the National Catholic Risk Retention Group, Inc. Besides the three hour program, a background/criminal check is done on all volunteers and certain documents must be read.

"All Church personnel, as well as volunteers who work with children, are required to complete this program for continued employment or to be considered a volunteer. If a person feels he or she has a grave reason for not participating, the person may write Archbishop Listecki to explain the situation. A reasonable alternative to the requirement will be considered on an individual basis." Parish Packet Page B-5 of 5

How do I register for the program?

1. Log onto the Archdiocese web site: www.archmil.org
2. Click on the Safeguarding All of God's Family link
3. Select the link for Parish & School Employees and Volunteers
4. Click on Registration Instructions
5. Follow the Safe Environment Registration Procedures

Besides attending the program, what else do I need to do?

1. Read the Mandatory Reporting Responsibilities document found on the Archdiocese website.
2. Read the Code of Ethical Standards document found on the Archdiocese website. Sign the last page and turn it into the school office.
3. Fill out the Credit Report Agreement for the background/criminal check and return it to the school office.
4. After you attend the three hour training, turn in your certificate of attendance to the school office.

When can I begin to volunteer at the school?

As soon as you have completed steps 1-4 above and turned in all necessary paperwork, you may volunteer.

Do I have to participate in this program every year?

No. Once you've attended the Safeguarding All of God's Family class and handed in all necessary paperwork, you are cleared to volunteer. You will, however, need to update your criminal background check every five years.



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CONSUMER CREDIT REPORT AUTHORIZATION

As you are aware, the charter for the Protection of Children and Youth, approved by all the Catholic Bishops in November 2002, requires dioceses to conduct criminal background checks on all diocesan personnel. To accomplish this we will conduct a criminal check on you through Wisconsin's Crime Information Bureau and a national data-bank criminal check, conducted by Choice Point, Inc. (www.volunteersselectplus.com). We will only be conducting a criminal check.

Choice Point is considered a consumer reporting agency, subject to the laws of the federal Fair Credit Reporting Act (FCRA). These laws require that before a "consumer credit report" (which includes criminal record checks) is completed, you receive a summary of your rights under the FCRA and that you grant the parish the authority to obtain this report.

Please complete the authorization form below.

.....

Consumer Credit Report Authorization

In order to ensure that the Archdiocese of Milwaukee is operating in a safe and sound manner, consistent with its responsibilities and obligations to the Faithful and to the community, the Archdiocese requests that a "consumer credit report" as that term is defined in the Fair Credit Reporting Act (15 U.S.C. 1681 a), be prepared for employment purposes, following the date you sign this document. Your signature below will grant and acknowledge the Archdiocese's authority to obtain such a consumer credit report.

I hereby acknowledge that I have read the foregoing and understand this disclosure, and agree to grant the Archdiocese of Milwaukee, its subsidiaries and affiliates, and its and their employees and agents, authority to obtain a consumer credit report (criminal check).

Print Parent's Last Name	Print Parent's First Name	Print Parent's Middle Name
Print Address	City	Zip Code
Print Former/Other Names Used		
Date of Birth	Social Security Number	
Signature	Date	

HEALTH ROOM VOLUNTEERS

Please consider volunteering your time in the Health Room. You know how important it is to have a parent available to bandage scraped knees, hand out ice packs, and comfort a sick or hurt child. A background in health care is certainly not necessary! Training of new volunteers is provided through a self-study packet. We staff the room two hours each morning and afternoon. Volunteers are asked to work one or two shifts a month. Thanks so much for your consideration.

Health Room Co-Chairpersons

Name _____

Phone _____

E-mail Address _____

returning volunteer new volunteer

I have completed Safeguarding All of God's Family education as required by the Archdiocese

YES NO

I prefer:

Morning 9:00 am - 11:00 am

Afternoon 11:00 am - 1:00 pm

Either morning or afternoon

I can work:

1 time 2 times 3 times a month.

If you have a preference for a specific day of the week, please let us know.

Monday Tuesday Wednesday Thursday Friday

HOT LUNCH VOLUNTEER FORM

What's better than your child receiving a wholesome, hot and delicious lunch at school? Your child receiving it from a warm, friendly and caring Christ King parent! If you can serve lunch with a smile and would like a volunteer opportunity that is fast paced and fun, then we could use your help with our hot lunch program!

We are looking for volunteers to work one, two, or more shifts per month. Hot lunch is served most days and each shift runs from 10:30 am - 12:30 pm. Duties include cleaning the kitchen counters, setting up trays and condiments, plating food and serving it to our children. This is a great way to see your children, meet other parents, and rack up those volunteer hours.

Your Hot Lunch Coordinator



Name _____

Phone _____

E-mail address _____

____ New Volunteer: We ask that you attend a brief training at the beginning of the year to familiarize yourself with the kitchen and the procedures. We will e-mail you the date and time.

I have completed Safeguarding All of God's Family education as required by the Archdiocese. YES NO

I can work: 1 time 2 times 3 times 4 times a month.

If you have a preference for a specific day of the week, please let us know.

Monday Tuesday Wednesday Thursday Friday



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PLAYGROUND/LUNCHROOM VOLUNTEER

Do you know how to:

- open milk cartons
- excuse children to the bathroom
- fetch balls
- supervise children on the playground

If so, we could use your help on the playground and in the lunchroom! Playground/lunchroom volunteer duties are not difficult, but they are so important. There are 3 recess times each day, and we will need 1 person at each recess to support the teacher on the playground and the teacher in the lunchroom. Volunteers are asked to work one or two shifts per month or more.

All volunteers are asked to come to a brief meeting at the beginning of the year just to review lunchroom and playground rules as well as emergency procedures. If you are willing to help our children and teachers in this way, please complete the form below. With 3 recesses a day we could really use your help! Please consider volunteering your time for playground/lunchroom duty.

Thank you. Your Playground /Lunchroom Coordinator

.....

Name _____

Phone _____

E-mail address _____

I have completed my Safeguarding All of God's Family education as required by the Archdiocese. YES NO

I prefer: Morning 9:55 am - 10:30 am (K5 thru 5th recess)
 Afternoon 11:45 am - 12:25 pm (3rd, 4th, 5th lunch and recess)
 Afternoon 12:10 pm - 12:50 pm (K5, 1st, 2nd lunch and recess)
 Either morning or afternoon

I can work: 1 time 2 times 3 times 4 times 4+times a month.

If you have a preference for a specific day of the week, please let us know.

Monday Tuesday Wednesday Thursday Friday



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VOLUNTEERS: CLOTHING RESALE

FORM
14

Family Name _____ Oldest Child /Grade _____

Phone Number _____ E-mail _____

This is the 25th year of the C K Clothing and Toy Resales. These fundraisers support Christ King Home and School which funds many of the "extras" for CK students. Please pick one or more times to help.

September: CLOTHING Resale

Check one or more!

Clothing Registration:

- | | |
|---|-------------------|
| <input type="checkbox"/> Wednesday, September 7 | 1:45 pm - 4:00 pm |
| <input type="checkbox"/> Wednesday, September 7 | 5:45 pm - 8:00 pm |
| <input type="checkbox"/> Tuesday, September 13 | 5:45 pm - 8:00 pm |
| <input type="checkbox"/> Thursday September 15 | 5:45 pm - 8:00 pm |

Clothing Set-Up, Sale, Clean-Up and Return:

- | | |
|---|--------------------------------|
| <input type="checkbox"/> Wednesday, September 21 (set-up) | 12:00 pm - 2:00 pm |
| <input type="checkbox"/> Wednesday, September 21 | 6:00 pm - 9:30 pm |
| <input type="checkbox"/> Thursday, September 22 | 8:00 pm - 11:30 am |
| <input type="checkbox"/> Thursday, September 22 | 6:00 pm - 9:30 pm |
| <input type="checkbox"/> Friday, September 23 | 8:00 am - 11:30 am |
| <input type="checkbox"/> Friday, September 23 (Sale)___ | 6:15 pm - 9:30 pm (Floor) ___ |
| <input type="checkbox"/> Friday, September 23 (Sale)___ | 6:15 pm - 9:45 pm (Cashier)___ |
| <input type="checkbox"/> Friday, September 23 (Sale)___ | 8:30 pm - 10:45 pm (Tally)___ |
| <input type="checkbox"/> Saturday, September 24 (Sale) | 8:45 am - 12:00 pm |
| <input type="checkbox"/> Saturday, September 24 (Sale/clean-up) | 12:00 pm - 3:30 pm** |
| <input type="checkbox"/> Saturday, September 24 (Clean-up) | 1:00 pm - 5:00 pm** |
| <input type="checkbox"/> Saturday, September 24 (Tally) | 1:00 pm - 5:00 pm** |
| <input type="checkbox"/> Monday, September 26 (Pick-up) | 2:45 pm - 4:15 pm |
| <input type="checkbox"/> Monday, September 26 (Pick-up) | 6:00 pm - 8:45 pm |

There is a pre-sale for all volunteers on Friday Sept 23rd @ 3:30pm. You will be able to purchase a limited number of items for each shift worked. We ALWAYS need many hands for Saturday afternoon so each ** shift can purchase more clothing at the pre-sale. We appreciate all your help.

Any Questions – Please contact Stephanie @ stephhutch@alt.net

November: TOY Resale

Check e-mails for sign-up information

____ Toy Registration, Set-Up, Sale, Clean-Up and Return (November 10, 11 and 14)

* A sign-up sheet for shift times will be sent through the Wednesday Wireless or e-mail



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VOLUNTEER OPPORTUNITIES

Family Name _____ Oldest Child: _____ Grade: _____

Email: _____ Phone: _____

Many volunteers are needed to make all of the school activities run smoothly. In an effort to spread the responsibility equally, all families are required to donate at least 40 hours of service during the school year. Any family not meeting the 40 hour requirement will be assessed a fee of \$10.00 for every hour that you are short. If you need help in finding work please call the school office and suggestions will be given.

Events:

Auction (form
Birthday Bulletin Board
Catholic School Week
Book Fair
Ice Cream Social
Teacher Appreciation Lunch

Classroom helpers
Clothing Resale (form 14)
Creative Writing Club
Discovery Day

Festival
Fire House Safety
Forensics
Hang Time
Health Room (form 11)
Hot Lunch (form 12)

Hot Lunch Counter
Home & School Officer

Hospitality Committee
Lunchroom Supervision
Marketing Committee
Market Day Coordinator

Fund Raising Opportunities
Playground Supervision
Room Parent
School Committee Member

SCRIPT
Six Flags Reading Program
Spirit Wear
Traffic Patrol
Toy Resale
School Uniform Resale
Welcome Committee

Wireless Folders

Check interested opportunities:

- ___ Various activities may need help before, during and after event
- ___ Design and put up the corridor birthday bulletin board
- ___ Various activities may need help
- ___ Set up and sell books on weekend and during school day
- ___ Set up and serve ice cream during open house
- ___ Coordinate the lunch for the staff during lunch time or
- ___ Supervise classrooms during Teacher appreciation lunch
- ___ Work in the classrooms of teachers
- ___ Help set-up, sell, organize, cashier, tally, clean-up and pick-up
- ___ Coach students, attend meetings, etc.
- ___ Coordinate and/or assist with planning the days events,
- ___ Organizing food for guests that work Discovery Day.
- ___ Set-up, clean-up, work a game or inflatable and more.
- ___ Spend a half day with the fire house at Christ King School
- ___ Coach students, attend meetings, etc.
- ___ Plan and organize social activities for 7th & 8th grade students
- ___ Assist with sick or injured children in health room during the day
- ___ Assist the hot lunch coordinator from 4 Peas in a Pod in prep work, clean up and serving
- ___ Tabulate and count the money from students
- ___ Meet as the executive committee with the principal to make decisions and prepare the budget
- ___ Bake or prepare refreshments as requested
- ___ Help to supervise the lunchroom as often as you like
- ___ Meet periodically to brainstorm ideas for the school
- ___ Coordinate the ordering process
- ___ Help to unload, sort and distribute food
- ___ Help with the magazine and gift wrap
- ___ Help to supervise the playground as often as you like
- ___ Assist the classroom with whatever is requested
- ___ Meet monthly with the principal to advise on various issues and approve school budget
- ___ Tabulate orders on Tuesdays and fill orders on Friday
- ___ Organize the reading program
- ___ Organize and carry out the sale of spirit wear
- ___ Direct traffic on the playground
- ___ Help set-up, sell, organize, cashier, tally, clean-up and pick-up
- ___ Prepare & sell used school uniforms & review lost & found box
- ___ Arrange for & welcome new members of the school community
- ___ Assemble the wireless materials for distribution

Timeframe:

Once a year
Once a year
End Jan. early Feb.
Late January
Evening in late Jan.
11:15 am - 12:45 pm
1st Tues. in May
Upon request
September
Weekly as needed
Late April/Early May
Late April/Early May
Late June
Oct. Grades:1&3
Weekly as needed
Some meetings in pm
1-2 hour shift/month
Daily 10:30 - 12:30
As often as you like
once a month in am
3rd Mon of the Month
6:00 pm
Throughout the year
11:45 am - 12:50 pm
Periodic evenings
One Saturday am
Monthly
August - November
10:00 am - 10:35 am
As needed
1/month at 6:30 pm
on 3rd Thursday
2 Tues. &2 Fri/month
1 month a year
1-2 times a year
Mornings 7:15 - 7:45
November
August & June
After Registration and
over the summer
Tues. 1:00 or Wed. am

Please note: Coaching for Athletics or being a lead scout leader qualify for 40 hours. Being on a school or parish committee, volunteering at the Auction or Festival also qualifies for service hours. Additional sign up sheets will be available on registration day.



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PHONE TREE INFORMATION

Family Name _____

Dear Parents:

Please provide us with the information necessary to create a Classroom Emergency Phone Tree. The purpose of the emergency phone tree is to contact parents in the event of an emergency school closing or any situation that requires immediate parental notification. Be sure the numbers you provide are numbers at which you can be contacted at anytime during school hours. You only need to fill this information out for the oldest child in your family attending Christ King. (Please note: this information will only be used by your child's Room Parents and the School Office). Once the phone tree is completed, your Room Parents will send you a final copy.

Thank you for your assistance.
Room Parent Coordinators

Oldest Child's First _____ Last _____

Check the home room of your oldest child.

K4 AM _____	1A _____	3A _____	5A _____	213 _____
K4 PM _____	1B _____	3B _____	5B _____	216 _____
K5A _____	2A _____	4A _____	207 _____	218 _____
K5B _____	2B _____	4B _____	209 _____	219 _____

List the emergency numbers in the order in which you want to be contacted. Please indicate if the phone number is a cell, home, work or friend's number.

1. Name _____ Phone # (____) _____-_____
Cell Work Home Friend

2. Name _____ Phone # (____) _____-_____
Cell Work Home Friend

3. Name _____ Phone # (____) _____-_____
Cell Work Home Friend



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EMERGENCY INFORMATION

Family Name _____

Address _____ City _____ Zip Code _____

Home Phone _____

E-mail _____

Father's Name _____ Mother's Name _____

Business _____ Business _____

Occupation _____ Occupation _____

Work Phone (____) _____ Work Phone (____) _____

Cell Phone/Pager (____) _____ Cell Phone/Pager (____) _____

In case of an emergency when neither parent / guardian can be contacted, list the person (s) and their relationship to your child who can assist the school in your absence.

1. _____ Phone _____ Relationship _____

2. _____ Phone _____ Relationship _____

3. _____ Phone _____ Relationship _____

List all children in your family attending Christ King School and their grade for this year.

Name _____ Grade _____

_____	_____
_____	_____
_____	_____
_____	_____



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AUCTION VOLUNTEER OPPORTUNITIES

FORM
18

Family Name _____ Oldest Child: _____ Grade: _____

Email: _____ Phone: _____

Christ King Auction: Saturday, February 12, 2012

- Gift Gathering Party Host Grade: ____ Offer home or business for party setting
- Gift Gathering Party Co-host Grade: ____ Support the host by donating supplies

- Raffle Volunteer for the distribution of all raffle tickets prior to auction
- Raffle Volunteer to help sell tickets the night of the auction

- Decorations: help set up decorations at Mount Mary Friday, February 11, 5:00 pm
- Auction clean up: take items back to Christ King, Sunday, February 13, 10:00 am

- Auction Booklet Writer/Proofer
- Reservations: organize and deposit all incoming reservations
- Volunteer Coordinator (two or three people)
- Communications: write and distribute weekly/monthly emails to school and parish families

- Dessert Chairperson
- Dessert Maker/Baker: I will provide _____ for the night of the auction.

- Auction Web Page: provide weekly updates of auction news, including items, photos, and information
- Tuition Raffle: communicate and organize all tuition raffle entries
- Volunteer the night of the auction: Runner, Sell Tickets, Voice Auction spotter, Check in Table (circle one please)
- Auction Item Truck Loading: Friday morning before auction from 9am-12pm and take to Mount Mary

- Check out: Enter Auction # into Checkout program. Enter winning bids and print receipts
- Checkout Payment Station: Run credit card machine and check out bidders at end of auction
- Checkout Runner: Use paid receipt to gather silent & voice auction items for bidder

- Student Involvement Coordinator: Distribute & Collect Student Donation Forms (Grades 6-8)
- Kids Art Project Coordinator: organize grade level art projects with parent volunteers from each class
- Help with Student artwork K4am_ k4pm_ k5a_ k5b_ 1st_ 2nd_ 3rd_ 4th_ 5th_ 6th_ 7th_ 8th_



CHRIST KING SCHOOL

BELONGING • GENEROSITY • INDEPENDENCE • MASTERY

2646 N. SWAN BLVD. WAUWATOSA, WI 53226 PHONE 414.258.4160 WEBSITE CHRISTKINGSCHOOL.ORG

FESTIVAL VOLUNTEER OPPORTUNITIES



Family Name _____ Oldest Child: _____ Grade: _____

Email: _____ Phone: _____

Christ King Festival: June 22 and 23, 2012

The Festival is a less than a year away but we wanted to give you a chance to be a part of next years since we had another great year! Check any of the following roles if you would be interested in helping us out.

Check the SHIFT(s) you would be able to work:

- | | | |
|--|---|--|
| <input type="checkbox"/> Recruiting Sponsors | <input type="checkbox"/> Taco Tent | <input type="checkbox"/> Lollipop Tree |
| <input type="checkbox"/> Recruiting volunteers | <input type="checkbox"/> Corn Tent | <input type="checkbox"/> Face Paint/Tattoos |
| <input type="checkbox"/> Set-Up | <input type="checkbox"/> Ticket Booths | <input type="checkbox"/> Fish Toss |
| <input type="checkbox"/> Tear Down | <input type="checkbox"/> Prize Tent | <input type="checkbox"/> Ducky Pond/Gone Fishin |
| <input type="checkbox"/> Grounds Crew | <input type="checkbox"/> Beer Tent | <input type="checkbox"/> Dart Throw |
| <input type="checkbox"/> Marketing or Hospitality Tent | <input type="checkbox"/> Wine Tent | <input type="checkbox"/> Plinko |
| <input type="checkbox"/> Alumni Raffle | <input type="checkbox"/> Sweet Treat Tent | <input type="checkbox"/> Toilet Toss |
| <input type="checkbox"/> 50/50 Raffle | <input type="checkbox"/> Cake-Off | <input type="checkbox"/> Create a Bumper Race Cars Game |
| <input type="checkbox"/> Security | <input type="checkbox"/> Cake Walk | <input type="checkbox"/> Teen Tent |
| <input type="checkbox"/> Food Tent | <input type="checkbox"/> Create NEW Little Kids | <input type="checkbox"/> Obstacle Course |
| <input type="checkbox"/> Grill | <input type="checkbox"/> Bounce House | <input type="checkbox"/> Gladiator |
| <input type="checkbox"/> Kitchen Clean up | <input type="checkbox"/> Junior Slide | <input type="checkbox"/> Big Slide |
| <input type="checkbox"/> Sam's Club Runner | <input type="checkbox"/> Mini Golf | <input type="checkbox"/> Football Throw/Milk Jug Ball Toss |

We would love any constructive feedback from the years past. Please feel free giving us your thoughts, great ideas or suggestions. This event is for the kids and community and we want to continue to keep as fun as it has been in the past four years!



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PURCHASE & PAYMENT FORM

Family Name _____ Oldest Child: _____ Grade: _____

Email: _____ Phone: _____

Christ King School 2011 – 2012 Registration Fees

Item	Quantity		Price	=	Amount
Bibles (4th grade and up)	_____	X	\$17.00	=	\$_____
Headphones (New students & replacements)	_____	X	\$ 3.00	=	\$_____
Spanish Dictionary	_____	X	\$ 7.00	=	\$_____
Assignment Notebooks (Grade 2)	_____	X	\$ 3.00	=	\$_____
Assignment Notebooks (Grades 3 & 4)	_____	X	\$ 3.50	=	\$_____
Assignment Notebooks (Grades 5 thru 8)	_____	X	\$ 5.50	=	\$_____
Home & School Fee (includes directory)	_____	X	\$35.00	=	\$_____
Home & School Directories (extras)	_____	X	\$ 2.00	=	\$_____
Kindergarten Fee (K4 ____ K5A ____ K5B ____)	_____	X	\$50.00	=	\$_____
Milk Fee					
1 choice per child grade: _____	_____	X	\$5.00/per	=	\$_____
	Choc 2% 1% Skim None				
1 choice per child grade: _____	_____	X	\$5.00/per	=	\$_____
	Choc 2% 1% Skim None				
1 choice per child grade: _____	_____	X	\$5.00/per	=	\$_____
	Choc 2% 1% Skim None				
1 choice per child grade: _____	_____	X	\$5.00/per	=	\$_____
	Choc 2% 1% Skim None				
Fundraiser Buy Out – (per family)			\$150.00	=	\$_____
TOTAL					\$_____

Please make one check payable to: **Christ King School** Thank you.



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